

SOLID WASTE/AIR QUALITY COMMITTEE MEETING
Minutes – August 27, 2010

1. CALL TO ORDER

Don Reese called the meeting of the Solid Waste/Air Quality Committee to order at 8:31 a.m. on Friday, August 27, 2010 at Jefferson County Courthouse, 320 S. Main Street – Room 203, Jefferson, WI 53549

2. ROLL CALL (ESTABLISH A QUORUM)

Committee members present at 8:30 a.m. were Don Reese, Michael Miller, Lloyd Zastrow and Carlton Zentner

Excused absent: Vic Imrie Jr.

Staff members present: Rob Klotz and Sharon Ehrhardt

Guests: Jan Roou-County Board Supervisor-District 20, Don Smith-Manager-Waste Management Deer Track Park Landfill, Mark Heal-Account Manager Veolia Environmental Services, Jefferson County Sheriff Paul Milbrath, and Dave Ehlinger-Jefferson County Accounting Manager

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Rob Klotz stated that the Solid Waste/Air Quality Committee complied with open meetings law requirements.

4. REVIEW THE AGENDA

Don Reese suggested that the Committee move agenda items for the convenience of guests: first, budget; second, drug container; third, Clean Sweep and the four Committee members agreed.

5. APPROVAL OF MINUTES – July 16, 2010

Don Reese made a motion to accept the July 16, 2010 minutes as written and Mike Miller seconded the motion.

Motion Carried 4-0

6. PUBLIC COMMENT

No public comment at this time.

7. DISCUSS WITH POSSIBLE ACTION CORRESPONDENCE OR REPORTS FROM OTHER GOVERNMENTAL AGENCIES

Sharon said it would help if the Committee could sign up for some of the correspondence so it would save paper and time printing everything out. Carlton said his computer doesn't download very well and Mike said he didn't have a computer. Sharon told them about the fall workshop and said that if anyone was interested they could sign up. Sharon also told them about the AROW education workshop in Waupaca. The work shop is called "How to Conduct Effective Recycling Outreach to K-12 Schools – and Why!" The cost of the workshop is \$40 and someone from the Committee or staff should go because we are members of AROW and education is part of our contract agreement. Carlton volunteered and Sharon said she would register Carlton. Next Carlton said that if Sharon was free she should go instead and report to the Committee what the education workshop was about.

Don Reese made a motion that Sharon should attend the AROW education workshop and Mike Miller seconded the motion.

Motion carried 4-0

Sharon handed out the schedule for the Product Stewardship conference calls. Any Committee member could call-in or sign-in and listen to the conference calls. Sharon told the Committee that's how she keeps up with what is happening in different states for Product Stewardship.

8. DISCUSS WITH POSSIBLE ACTION UPDATE FROM WASTE MANAGEMENT-DEER TRACK PARK LANDFILL – DON SMITH, MANAGER

Don S. thanked the Committee for not having a meeting during deer hunting season. Don S. handed out a spread sheet for the estimated host fee for 2010 and the 2009 host for comparison. Rob said that he estimated low on the host fees. Don said that he thinks the tonnage will be down 1% from last year and the tonnage coming in is flat. Don S. explained to the Committee that the host fee will be \$1.75 per ton this year and 80% is Town of Farmington's and 20% is for Jefferson County Solid Waste/Air Quality Committee to run the clean sweep and other educational programs for the County. Tipping fees are set by the state government and are collected and used by the state for some recycling programs and also transferred into the general fund to offset the state budget. Sharon said that some counties write letters to the state that when funds are allocated to recycling programs they shouldn't be used for other proposes even if the fund is large. Don S. was asked the size of Deer Track Park Landfill and he reply it is a medium sized landfill. Don R. asked Don S. that if the tonnage was down did the life of the landfill increase and the answer was yes from about 12 years to 15 years. Don S. handed out the 2009 Wisconsin State-Wide Waste Characterization Study – Final Report June 30, 2010. Don S. explained how to read the report. Carlton requested that Sharon put the report in a folder that could be checked out by Committee members. Rob requested that Sharon scan the report and post it on our website. The Committee decided that they will tour the landfill for the October meeting. Sharon and Don S. will see if October 15 will work out for the tour date. The Committee also requested that Sharon invite all County Board Supervisors and Solid Waste/Air Quality Partners. Next year the Committee would like to tour URT and Veolia because they are our vendors for hazardous waste and e-waste disposal. These would be a good educational opportunities for the Committee to understand the disposal process for the wastes we collect.

9. DISCUSS WITH POSSIBLE ACTION UPDATE ON CLEAN SWEEP INFORMATION – MARK HEAL-VEOLIA ENVIRONMENTAL

Mark Heal explained to the Committee that at the Watertown Clean Sweep we collected about 15,000 pounds (7 ½ tons) of hazardous waste; 2/3 was household and 1/3 was Ag. Sharon said we had 128 participants: 117 household, 8 Ag, 3 were not surveyed. We don't have as many farms coming to Clean Sweep but when they do come they bring large quantity of farm materials. The farmers have changed in that they hired out the spraying of crops. The fall Clean Sweep will be at the Fort Atkinson Public Works Department Saturday, September 18, 2010. As of this date we have about 83 people signed up for the fall Clean Sweep. We will not do a radio announcement because by the Clean Sweep date we will have between 100 and 110 people signed up. Mark explained how they handle the chemicals. We took in over 400 difference types of fluorescents. Mark invited all the Committee members and guests to come to Clean Sweep so they can see how a Clean Sweep is run. Mark also invited the Committee to come to Veolia's hazardous waste site to see how the waste is handled. Sharon said she would email Mark the 2011 Clean Sweep dates as soon as the Committee confirms.

10. DISCUSS WITH POSSIBLE ACTION UPDATE ON PERMANENT DROP OFF SITE AND DISPOSAL CONTAINER FOR DRUGS, AND DRUG RESOLUTION – SHERIFF PAUL MILBRATH

JWR Inc. is in the process of building the drug drop-off box for the jail lobby. The box has to be designed and built according to the DEA specifications; no one should be able to reach in the box to get drugs out. The DEA approved the drop-off box and location, but did not send the official paper work. Paul said that as we have the DEA approval we can continue with our site plans. The DEA was sponsoring an event to collect controlled drugs September 24, 2010 and the Sheriff was trying to work with the DEA on this. Mark Heal said that law-enforcement could sponsor the event and there were six drop off locations for the disposal of drugs. The cost for disposal would be paid for by the DEA. Waterloo is considering getting a drop-off box and Lake Mills Police Department collects drugs and brings them to the Sheriff's Office for disposal. Don said he thinks the drop-off box would be done in 30 days not much longer. The Sheriff said the more the public hears about this program that more and more people will use the drop-off container. The Sheriff has gone to homes where someone has died and taken the drugs for disposal through our drug collection program. Carlton asked whether the Federal Government was the hold up when disposing of drugs. The answer is yes, and the Federal government has a new law on the table (HR5809). It allows you transfer your drugs to someone for disposal. The law as it stands now allows only the owner to dispose of his/her own drugs. National and Regional Product Stewardships groups are sponsoring the law. Mike Miller asked if we took illegal drugs. We don't take illegal drugs, but if a parent brought those types of drugs the Deputy on duty would take them and they would be destroyed in a different matter. Mark Heal explained

that Veolia can dispose of the non-controlled drugs, but needs to hand over the controlled drugs to law enforcement. Veolia can work with law enforcement to dispose of controlled drugs with witness burns. Mark said only 8-10 percent of the drugs that are collected at Clean Sweep are controlled. We will have volunteer pharmacists sort the drugs that are collected in the Sheriff's Office and Veolia will pick up the non-controlled drugs for disposal and the controlled will be kept in the evidence room until the yearly fall witness burn. Rob said once the drop-off box is place we will need to educate the public about the box as part as our educational agreement. The drug resolution was at the Administration and Rules committee and Phil will put it on the County Board meeting. In the County survey done by the Strategic Planning Steering Committee, Clean Sweep was rated at 84%, fourth in line of what services the residents of Jefferson County wanted.

11. DISCUSS WITH POSSIBLE ACTION UPDATE ON VIDEO PROSPECTUS TO BE PRESENTED TO UW-EXTENSION FOR CONSIDERATION

This is part of our education process. Talked to Steve Grabow-UW-Extension and he said we needed to have a proposal to present to the UW-Extension group for the video. Sharon gave an outline to the Committee for the proposal. The educational video should not be longer than a half hour. The video should present an historic overview of the Jefferson County program and then explain the Clean Sweep recycling program to include drugs, e-waste, and chemicals. Sharon said we might need props to help show what can be brought to Clean Sweep. Carlton wanted to know how we would use the video and Rob replied we could post it on our website, send to schools, facebook, cable and other media opportunities. Sharon said if UW-Extension turns us down maybe we could ask UW-Whitewater if they could do an education video for the Committee. Don R. asked if Don S. would consider having some footage down at the landfill. Don S. would have to check with Waste Management to see if we could do some footage. The video would be an environmental message for the proper disposal of hazardous waste, e-waste and drugs. Don R. said that in the static plan, education to the residents was very important. Don S. said we could use the video as part of our funding campaigns. Keep on future agendas.

12. DISCUSS WITH POSSIBLE ACTION UPDATE ON FINAL LETTER DRAFT FOR TOWNS, CITIES, AND VILLAGES

Sharon wanted the Committee to look over the final draft of the letter to be sent to the Towns, Cities, and Villages to consider adding a donation for Clean Sweep into their budget. We also are including with the donation list for 2010 the resolution that the County Board passed for asking for money for the program. Sharon said she might have to set up meetings and talk to more of the cities, towns, and other local businesses in requesting funds for the Clean Sweep Program. They also asked Sharon to add that in a recent survey, 84% of the residents think Clean Sweep is an important program and say where it is on the website. Also add a quote from Rick Schultz to make a statement in the letter about the importance of Clean Sweep. After Sharon makes the changes Rob, Don R. and John Molinaro will review before Sharon sends out. Sharon would like to have this ready to mail by the last week in August.

Don R. made a motion that the letter be approved with the modifications suggested by Committee with a final review by Rob, Don R. and John Molinaro; and seconded by Mike Miller.

Motion carried 4-0

13. DISCUSS WITH POSSIBLE ACTION ON 2010 AND 2011 BUDGETS

Dave Ehlinger and Rob Klotz handed out budget reports. Rob asked Dave if our operating reserve stabilized and he said it did. Rob recapped the 2010 & 2009 budget years. By reducing the number Clean Sweeps to two this year and three last year plus limiting the number of people attending each Clean Sweep we have increased our carryover. If we would have continued with four Clean Sweeps with no state aid and no help from Watertown we would have been running out of money in the next few years. Carlton had a question about expenditures and Dave explained how we get a zero levy. We are reducing the fund by about \$12,000 a year without state aid. Don S. said that we should get about \$70,000 from Deer Track Park for 2010 and Rob only budgets about \$54,000. Rob did not budget for state aid in 2011. Rob told the Committee that John Molinaro wanted Rob to do a budget chart like he does for Zoning, but Dave agreed with Rob that it doesn't work with our budget because we don't have revenue every month. Mark Heal explained to Mike Miller why the costs of Clean Sweeps are so high. He explained that the materials we take in are hazardous waste and it needs to be disposed of by regulated rules. Part of the problem is we do not have any hazardous waste disposal site or incinerators. Mark H. invited the

Committee to tour the Veolia site where they process the hazardous waste from Clean Sweeps. Mark also stated that they had to identify all the chemicals that come to a clean sweep event. Rod asked Dave if he was correct in interpreting that the Committee has control of the budget and it doesn't have to go before County Board for every expense and small expenditures can be approved by the Department Head. Annually we do present a budget to the County Board for approval. Don Smith also said that if the Committee spend the host fee for recycling, education, and Clean Sweep they would not question the expenditures.

Don asked for a motion to approve the budget as presented to the Committee.

Michael Miller made a motion to support the Solid Waste/Air Quality budget as submitted to the County Administrator and Carlton Zentner seconded the motion.

Motion Carried 4-0

14. DISCUSS WITH POSSIBLE ACTION STRATEGIC PLANNING STEERING COMMITTEE PARTICIPATION

Strategic Plan will be presented and approved at the November County Board Meeting. Don R. pointed out again that the Strategic Plan had education in every aspect of the plan. The survey results are online. The plan should be in the supervisor packet for November.

15. SET FUTURE MEETING SCHEDULE; NEXT MEETING DATE AND POSSIBLE AGENDA ITEMS

The Committee will not have regular meeting in the month of October because it will do a tour of Deer Track Park Landfill and the Committee changed the November date to the 12th instead of 19th because of deer hunting season.

November 12th Agenda

- **Education video**
- **AROW Education Work Shop**
- **2011 Budget**
- **WIRMC February Meeting**
- **Drop-off Container**

16. ADJOURN

Carlton Zentner motion made to adjourn meeting at 11:30 a.m. and Michael Miller seconded the motion.

Motion carried 4-0

Meeting Dates for the following months.

Clean Sweep – Saturday, September 18, 2010 – Fort Atkinson Public Works Department

Friday, October 15, 2010 at 9:00 – Tour of Waste Management Deer Track Landfill, Johnson Creek

Friday, November 12, 2010 at 8:30 – Room 203 – Jefferson County Courthouse

Friday, December 17, 2010 at 8:30 – Room 203 – Jefferson County Courthouse

These minutes will be reviewed and acted upon at the next Solid Waste & Air Quality Committee meeting. See those minutes for the record of action. A digital recording of these minutes is available upon request.

Secretary of Solid Waste/Air Quality Committee